



Virtual Tea Party



Your Step-by-Step Guide

With so many of our fundraising events cancelled or postponed, we need your support now more than ever. We appreciate that times are difficult at the moment, but for people living with sight loss, social isolation can be their every day. By choosing to host a virtual tea party, any money you raise will ensure they feel less alone now and in the future.

Thank you

Your Step-by-Step Guide

As a nation of tea lovers there couldn't be a better time to stay in touch over your favourite brew. Whether it's celebrating a special day, simply catching up with family and friends, or on a team meeting at work – hosting a virtual tea party is easy and fun to organise!



Pick your virtual meeting platform.

There are lots of free platforms out there including Zoom, Webex, 8x8 and Skype. For smaller groups up to 8 WhatsApp is also an option.



Pick a date and time.

Some free meeting platforms have a time limit of 40-50 minutes, but that doesn't stop you gathering for longer, just plan 2 meetings back-to-back with a short intermission!



Set up an online donation page.

Taking donations for your virtual tea party is a piece of cake. Go to www.justgiving.com/campaign/virtualteaparty and set up your fundraiser.



Decide how you would like to fundraise?

Charge a set fee such as £5 a person or let everyone donate what they want, perhaps the price of their usual cuppa and a slice of cake? If you want to set a fundraising target, why not check out our Shopping List for ideas?



Send out your invites.

Link them to your virtual tea party event and your donation page.



For example:

£50

could buy a Puppy Raising Kit for the volunteers who look after our puppies during their first year.

Virtual Tea Party 'Top Tips'

Here's our top tips to add some extra flavour to your virtual tea party, guaranteed to bring smiles and laughter to your guests!



Fancy-dress theme.

Let everyone get creative with your chosen theme, and maybe award prizes for 'best in show'?



Food theme.

Chocolate lovers, cream teas or Easter treats, the options are endless and a great way to bring everyone together



Bake-off challenge.

Invite your guests to enter your competition and crown your own 'Star Baker'



Matched Giving Scheme.

If you are hosting a virtual tea party at work, check if your employer offers this and you could double the amount you raise



Fun & games for all ages.

- Tea bag throwing competition – how many tea bags can you throw into a mug in 30 seconds? Now try it blindfolded!
- Sugar cube drop – who can build the tallest tower in 30 seconds
- Cake or biscuit decorating – send everyone a kit in advance, or a shopping list, set the timer and go!

Tea Party Talks

Add an extra special ingredient to your virtual gathering by booking one of our speakers and their amazing doggy life-changers to join you! It could be a working guide dog, one in training or a retired golden oldie. You'll be able to ask questions or just hang out!



Speakers are available as a 15-minute 'VIP Visitor' to your virtual tea party and you can request by contacting fundraiseforus@guidedogs.org.uk

Need any help?

Our friendly team are here to help through every step of your fundraising journey. So whether you are ready to get started or if you need some more inspiration, get in touch on **0345 143 0192** or email fundraiseforus@guidedogs.org.uk