

## Summary of Guide Dogs' Volunteering Policy for volunteers

This document provides a brief summary of some of the key principles of our <u>Volunteering Policy</u> and overall approach to volunteering:

- Volunteers are an **integral** part of our organisation. Your contribution is fundamental to achieving our purpose to help people with sight loss live the life they choose.
- We want you to feel like you **belong**, we strive to foster an **inclusive** culture and we welcome a **diverse** range of people to volunteer with us.
- We are committed to **safeguarding** and embed robust safeguarding practices in all we do, and we expect you to share this commitment.
- We take our duty of care for the **safety and wellbeing** of all those who come into contact with our charity seriously, and will take all reasonable steps to prevent harm.
- We commit to provide you with high-quality **induction and training** that warmly welcomes you to our volunteering community and equips you for the roles you undertake.
- We pledge to **support** you to perform your role effectively, resolve any problems that arise in a fair and timely manner and provide you with a named **volunteer manager**.
- We believe that you should not be out of pocket as a result of your voluntary activity and commit to reimburse any reasonable pre-agreed **expenses** incurred.
- We commit to **recognising** your contribution in a variety of ways, at a national and local level.
- When the time comes for you to move on from volunteering, we commit to recognising your contribution, gathering your feedback and using it to inform our **continuous improvement**.

End of document.